



# **FORWARD PLAN**

**15 December 2008 - 14 April 2009**

**Produced By:**

**Democratic Services  
City of York Council  
Guildhall  
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YO1 9QN  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated fortnightly on or around the 14<sup>th</sup> and 28<sup>th</sup> of each month and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

## What information does the Forward Plan contain?

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Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What background documents are available
- What consultation will be undertaken prior to a decision being made
- Who you can make representation to, and how
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The implications and level of risk to the Council should the recommendations within the report be accepted
- The wards which will be affected by any decision taken

**If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551088

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## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/12/08

**Keyword:** Policy Framework

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Engagement Strategy

**Description:** Purpose of report:  
The paper presents a draft strategy for consulting with the public, partners and other stakeholders. Members are asked to:  
Comment on the draft strategy

**Wards Affected:** All Wards

**Report Writer:** Matt Beer **Deadline for Report:** 20/11/08

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of People and Improvement

**Contact Details:** Matt Beer, Head of Marketing & Communications, Chief Executives

matt.beer@york.gov.uk

**Implications** M&C

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:** Committee Report for Engagement Strategy

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 08/12/08

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 17/12/08

By Political Group Leaders on: 21/11/08

By Strategic Policy Panel (if required) on: 01/12/08

#### **Post-Decision**

By Strategic Policy Panel (if Required) on: 08/12/08





## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/12/08

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** The Future of York City Archives

**Description:** Purpose of report: to ask the Executive to agree a strategic plan for the future development of the City Archive service.

Members are asked to: to agree a strategic plan for the future development of the City Archive service.

**Wards Affected:** All Wards

**Report Writer:** Charlie Croft **Deadline for Report:** 11/12/08

**Lead Member:** Councillor Christian Vassie

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Charlie Croft

charlie.croft@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** In writing to charlie.croft@york.gov.uk

**Process:** N/A

**Consultees:** All stakeholder groups will be consulted in the writing of this report.

**Background Documents:** Committee Report for The Future of York City Archives

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/12/08

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 18/11/08

By Political Group Leaders on: 12/12/08

By Strategic Policy Panel (if required) on: 22/12/08

#### Post-Decision

By Strategic Policy Panel (if Required) on: 29/12/08

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/12/08

**Keyword:** Service Monitoring

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Corporate Efficiency Programme and Update on Specific Efficiency Reviews

**Description:** Purpose of report: The Conservative Group requested that reviews be undertaken into specific services/projects: Leisure, Commercial Property, Subsidised Transport, Procurement & Shared Services.

Members are asked to: note the update on progress with these reviews

**Wards Affected:**

**Report Writer:** Ian Floyd **Deadline for Report:** 11/12/08

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Ian Floyd, Director of Resources

ian.floyd@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Conservative Budget Reviews

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/12/08

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at CMT on: 10/12/08

By Political Group Leaders on: 12/12/08

By Strategic Policy Panel (if required) on: 22/12/08

#### **Post-Decision**

By Strategic Policy Panel (if Required) on: 29/12/08

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/12/08

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Revised Local Development Scheme

**Description:** Purpose of report: This report seeks Member approval of a revised Local Development Scheme (LDS), which is the three year project plan for delivery of the Local Development Framework. This is subject to a number of minor changes requested by the Local Development Framework Working Group who considered the LDS at their meeting on 4th November.

Members are asked to: Approve, subject to the recommendations of the LDF Working Group, the proposed Local Development Scheme for formal submission to Government Office for Yorkshire and the Humber. Delegate to the Director of City Strategy, in consultation with the Executive Member and Shadow Executive Member for City Strategy, the making of any changes arising from comments made by the Government Office or the Planning Inspectorate following formal submission.

**Wards Affected:**

**Report Writer:** David Caulfield      **Deadline for Report:** 11/12/08  
**Lead Member:** Councillor Steve Galloway  
**Lead Director:** Director of City Strategy  
**Contact Details:** Martin Grainger, Principal Development Officer Forward Planning

martin.grainger@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable      **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Revised Local Development Scheme

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/12/08

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at QCG (No meeting - on:

Circulation Deadline  
only)

*By Political Group Leaders on: 12/12/08*

*By Strategic Policy Panel (if required) on: 22/12/08*

*Post-Decision*

*By Strategic Policy Panel (if Required) on: 29/12/08*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/12/08

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** West of York Household Waste Site - Land option.

**Description:** Purpose of report: To advise Members on an interim position with the feasibility study into the viability of alternative sites for the Beckfield Lane Household Waste Site.

Members are asked to: Consider the purchase of a field which has come on the market, to secure it for future use if required, as it is one of the two sites being considered for an alternative location for the Beckfield Lane Household Waste Site.

**Wards Affected:**

**Report Writer:** Ray Chaplin **Deadline for Report:** 11/12/08

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Ray Chaplin

ray.chaplin@york.gov.uk

**Implications**

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for West of York Household Waste Site - Land option.

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/12/08

### **Internal Clearance Process**

**Pre-Decision**

**By Chief Officers at** QCG (No meeting - Circulation Deadline only) **on:**

**By Political Group Leaders on:** 12/12/08

**By Strategic Policy Panel (if required) on:** 22/12/08

**Post-Decision**

*By Strategic Policy Panel (if Required) on: 29/12/08*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 23/12/08

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Peasholme Hostel Update

**Description:** Purpose of report: To update members on the impact of re-tendering works to complete the Peasholme Hostel upon the Administrative Accommodation Project budget.

Members are asked to: Note the report and acknowledge the additional costs incurred resulting from the contractor going into voluntary liquidation.

**Wards Affected:** Fishergate Ward

**Report Writer:** Neil Hindhaugh **Deadline for Report:** 11/12/08

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of People and Improvement

**Contact Details:** Neil Hindhaugh

neil.hindhaugh@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:** Tendering Procedure will be in accordance with the principles of the 'Code of Procedure for Single Stage Selective Tendering' 1996, Alternative 1 applies, and the overall price is dominant.

**Consultees:** n/a

**Background Documents:** Committee Report for Peasholme Hostel Update

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/12/08

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 10/12/08

By Political Group Leaders on: 12/12/08

By Strategic Policy Panel (if required) on: 22/12/08

Post-Decision

By Strategic Policy Panel (if Required) on: 29/12/08



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 19/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on the Behaviour Support Service Review

**Description:** Purpose of report: To update members on consultation regarding Learning Support Units, and other Alternative Provision and how this will impact on the Behaviour Support Service structure

Members are asked to: Note the findings from the consultation to date

**Wards Affected:** All Wards

**Report Writer:** Mark Ellis, John Catron  
**Deadline for Report:** 05/01/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Mark Ellis

mark.ellis@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:**

**Making Representations:** In writing or by email to John Catron/Mark Ellis

**Process:** N/A

**Consultees:**

**Background Documents:** Committee Report for Update on the Behaviour Support Service Review

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 19/01/09

**Keyword:** Budget

**Item Type:** Executive Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Revenue Budgets 2009/10

**Description:** Purpose of report: This report sets out budget proposals and options for 2009/10.

**Wards Affected:** Members are asked to: Agree proposals and options.  
All Wards

**Report Writer:** Richard Hartle **Deadline for Report:** 05/01/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Richard Hartle

richard.hartle@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** In writing or by email to Richard Hartle.

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Revenue Budgets 2009/10

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 19/01/09

**Keyword:** Property

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** An update on options for a "myplace" bid

**Description:** Purpose of report: The report will update members on progress towards a second round "myplace" bid to develop young peoples facilities in York.

Members are asked to: Note progress and comment as appropriate.

**Wards Affected:** All Wards

**Report Writer:** Paul Murphy **Deadline for Report:** 05/01/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Paul Murphy, Assistant Director (Partnerships & Early Intervention), LCCS Director & Ads, LCCS

paul.murphy@york.gov.uk

**Implications** Property

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for An update on options for a "myplace" bid

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services and Advisory Panel

**Meeting Date:** 19/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quality and Access for All Young Children - Early Years Capital Grant

**Description:** Purpose of report: allocation of government funding for projects to improve quality and access relating to delivery of Nursery Education Grant for 3 and 4 year olds. Three year capital funding available for minor and major works in voluntary, private, independent sectors and with childminders.

Members are asked to: To approve recommendations of the Places Sub Group - Capital Panel, a sub group of the Early Years and Extended Schools Partnership on which bids should receive funding.

**Wards Affected:** All Wards

**Report Writer:** Barbara Mands **Deadline for Report:** 30/09/08

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Barbara Mands, Acting Deputy Head of Service & Policy & Planning Manager

barbara.mands@york.gov.uk

**Implications** Equalities

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** In writing or by email to Barbara Mands/Rosemary Flanagan

**Process:** N/A

**Consultees:** Consultation carried out with the Places Sub Group, a sub group of the Early Years and Extended Schools Partnership. This sub group has a wide range of representation including private nurseries, playgroups, childminders, property services, Steps to Quality and Education Resources

**Background Documents:** Committee Report for Quality and Access for All Young Children - Early Years Capital Grant

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

**Pre-Decision**

By Chief Officers at

on:

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 19/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Report of commissioning of Early Intervention Fund and Better Play Grants

**Description:** Purpose of report: To outline the commissioning process and set out the recommendations as to which pieces of work should be approved.

Members are asked to: Report will ask members approve the recommendations and to note the commissioning process.

**Wards Affected:** All Wards

**Report Writer:** Bernie Flanagan **Deadline for Report:** 05/01/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Bernie Flanagan

Bernie.Flanagan@york.gov.uk

**Implications** C&C

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** In writing or by email to Bernie Flanagan

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Report of commissioning of Early Intervention Fund and Better Play Grants

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 19/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Annual Performance Assessment

**Description:** Purpose of report: To brief members on this years (2008) Annual Performance Assessment of Children and Young People's Service in this authority.

**Wards Affected:** Members are asked to: Note contents of the APA  
All Wards

**Report Writer:** Pete Dwyer

**Deadline for Report:** 05/01/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Executive Member for Children & Young People's Services

**Contact Details:** Pete Dwyer

Pete.Dwyer@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

### Making Representations:

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Annual Performance Assessment

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 19/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** An update regarding the School Crossing Patrol Service and vacancies within the services

**Description:** Purpose of report: The report has been requested by members and will provide a general update.

**Wards Affected:** Members are asked to: Note the report.  
All Wards

**Report Writer:** Mark Bennett **Deadline for Report:** 05/01/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Mark Bennett

mark.bennett@york.gov.uk

**Implications** Resources

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for An update regarding the School Crossing Patrol Service and vacancies within the services

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 19/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** The Annual Report of the City of York Standing Advisory Council for Religious Education

**Description:** Purpose of report: To inform all councillors in regard to the work of the SACRE and the outcomes of examinations results in RE across all secondary schools in York in the Summer of 2008

Members are asked to: Take note of anything in the report that interests or affects them in their relationship with schools in their ward.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:** 05/01/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:**

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for The Annual Report of the City of York Standing Advisory Council for Religious Education

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 19/01/09

**Keyword:** Budget

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 2009/10 Revenue Budget proposals for Neighbourhood Services

**Description:** Purpose of report: To present the 2009/10 revenue budget proposals for Neighbourhood Services.

Members are asked to:

1. Consider whether the budget proposals are in line with the Council's priorities.

2. Provide comments on their budget proposals for savings and growth which have been prepared by Officers and contained in this report, which are intended to form part of the Council's budget to be considered by the Budget Executive on 16th February 2009.

**Wards Affected:** All Wards

**Report Writer:** Sarah Kirby

**Deadline for Report:** 05/01/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Sarah Kirby

sarah.kirby@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for 2009/10 Revenue Budget proposals for Neighbourhood Services

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

### **Internal Clearance Process**

*Pre-Decision*

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 19/01/09 **Keyword:** Budget

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 2009/10 Capital Budget proposals for Neighbourhood Services

**Description:** Purpose of report: To present the 2009/10 capital budget proposals for Neighbourhood Services.

Members are asked to:

1. Consider whether the budget proposals are in line with the Council's priorities.

2. Provide comments on the budget proposals which have been prepared by Officers and contained in this report, which are intended to form part of the Council's budget to be considered by the Budget Executive on 16 February 2009.

**Wards Affected:** All Wards

**Report Writer:** Sarah Kirby **Deadline for Report:** 05/01/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Sarah Kirby

sarah.kirby@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for 2009/10 Capital Budget proposals for Neighbourhood Services

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

### **Internal Clearance Process**

*Pre-Decision*

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 19/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way - Request to Adopt Alleyway between Scarcroft Hill and Mill Mount

**Description:** Purpose of report: This report considers a request to adopt the above alleyway.

Members are asked to: The report considers two options and recommends that the Advisory Panel advise the Executive Member to approve Option B and add the path to the List of Streets (LoS) with immediate effect.

**Wards Affected:** Micklegate Ward

**Report Writer:** Fred Isles

**Deadline for Report:** 05/01/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Fred Isles

fred.isles@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:**

**Consultees:** N/A

**Background Documents:** Committee Report for Public Rights of Way - Request to Adopt Alleyway between Scarcroft Hill and Mill Mount

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 15/12/08

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Neighbourhood Services

**Meeting Date:** 19/01/09 **Keyword:** Crime & Disorder; Legal;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Illegal Money Lending Team Authorisation

**Description:** Purpose of report: To inform members of Birmingham City council's Illegal Money Lending Team (IMLT) and the extension of the remit of the team to tackle illegal money lending activities in the Yorkshire and Humber region.

Members are asked to: Approve the delegation of the power to prosecute to Birmingham City Council to institute legal proceedings in respect of any investigation carried out by the IMLT.

**Wards Affected:** All Wards

**Report Writer:** Colin Rumford **Deadline for Report:** 05/01/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Colin Rumford

colin.rumford@york.gov.uk

**Implications** Legal

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Illegal Money Lending Team Authorisation

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

*Pre-Decision*

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 20/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Capital Programme Monitor 3

**Description:** Purpose of report: to advise the Executive member of progress on the approved capital programme for 2008/09

Members are asked to: note the progress made and approve any variations if necessary

**Wards Affected:** All Wards

**Report Writer:** Mike Barugh

**Deadline for Report:** 06/01/09

**Lead Member:** Councillor Christian Vassie

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Mike Barugh

mike.barugh@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** In writing or by email to Mike Barugh

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Capital Programme Monitor 3

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 20/01/09

**Keyword:** Budget

**Item Type:** Executive Member Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Revenue Budgets 2009/10

**Description:** Purpose of report: This report sets out budget proposals and options for 2009/10.

**Wards Affected:** Members are asked to: Agree proposals options.  
All Wards

**Report Writer:** Richard Hartle **Deadline for Report:** 06/01/09

**Lead Member:** Councillor Christian Vassie

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Richard Hartle

richard.hartle@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** In writing or by email to Richard Hartle.

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Revenue Budgets 2009/10

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Corporate Services

**Meeting Date:** 20/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Resources Directorate Plan

**Description:** Purpose of the Report: To consult and involve Members on the revised strategy document which sets out the medium and long term objectives and priorities of the directorate.

Members are asked to approve the 2009/10 Resources Directorate Plan

**Wards Affected:**

**Report Writer:** Ian Floyd **Deadline for Report:** 06/01/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Ian Floyd, Director of Resources

ian.floyd@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Resources Directorate Plan

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:





## FORWARD PLAN ITEM

**Meeting:** Executive Member for Corporate Services

**Meeting Date:** 20/01/09

**Keyword:** Service Monitoring

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Resources Budget Proposals

**Description:** Purpose of report: To present to Members Resources budget proposals for the period 2009/10 - 2011/12.

Members are asked to: Approve the proposals.

**Wards Affected:**

**Report Writer:** Patrick Looker

**Deadline for Report:** 06/01/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Patrick Looker

patrick.looker@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Resources Budget Proposals

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:** Leisure and culture

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Siting the York Big Wheel in North Street Gardens

**Description:** Purpose of report: The operator of the big wheel wishes to submit a planning application to locate the big wheel in North Street Gardens.

Members are asked to: To approve (subject to planning permission) the siting of the York Big Wheel in North Street Gardens

**Wards Affected:** Micklegate Ward

**Report Writer:** Charlie Croft

**Deadline for Report:** 11/12/08

**Lead Member:** Councillor Christian Vassie

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Charlie Croft

charlie.croft@york.gov.uk

**Implications** Resources

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** In writing or by email to Charlie Croft

**Process:** N/A

**Consultees:**

**Background Documents:** Committee Report for Siting the York Big Wheel in North Street Gardens

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 29/12/08

### **Internal Clearance Process**

#### **Pre-Decision**

*By Chief Officers at* CMT

*on:* 10/12/08

*By Political Group Leaders on:* 12/12/08

*By Strategic Policy Panel (if required) on:* 22/12/08

#### **Post-Decision**

*By Strategic Policy Panel (if Required) on:* 29/12/08



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Member Development

**Description:** Purpose of report: The report will consider options to further develop member training within the council which ultimately would improve knowledge of key aspects of council business whilst working to achieve accreditation of the IDEA Member Charter.

Members are asked to: Consider the options detailed in the report.

**Wards Affected:** All Wards

**Report Writer:** Terry Collins

**Deadline for Report:** 08/01/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Terry Collins

terry.collins@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Member Development

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT

on: 17/12/08

By Political Group Leaders on: 09/01/09

By Strategic Policy Panel (if required) on: 19/01/09

#### Post-Decision

By Strategic Policy Panel (if Required) on: 26/01/09



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:** Service Monitoring

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Second Capital Monitor

**Description:** Purpose of report: Provision to Members of the latest forecast of the council's financial and performance position.

Members are asked to: Agree proposed amendments to the capital programme and financial adjustments which are reserved to the Executive.

**Wards Affected:**

**Report Writer:** Ross Brown

**Deadline for Report:** 08/01/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Second Capital Monitor

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 17/12/08

By Political Group Leaders on: 09/01/09

By Strategic Policy Panel (if required) on: 19/01/09

#### Post-Decision

By Strategic Policy Panel (if Required) on: 26/01/09



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:** Service Monitoring

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Second Corporate Finance and Performance Monitor

**Description:** Purpose of report: Provision to Members of the latest forecast of the council's financial and performance position.

Members are asked to: Agree proposed amendments to plans, mitigation for identified issues and financial adjustments (such as allocations from contingency and virements) which are reserved to the Executive.

**Wards Affected:**

**Report Writer:** Peter Lowe, Janet Lornie      **Deadline for Report:** 05/12/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Peter Lowe, Janet Lornie

peter.lowe@york.gov.uk, janet.lornie@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required      **Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Second Corporate Finance and Performance Monitor

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 17/12/08

By Political Group Leaders on: 09/01/09

By Strategic Policy Panel (if required) on: 19/01/09



Post-Decision

By Strategic Policy Panel (if Required) on: 26/01/09

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Audit & Fraud Shared Service

**Description:** Purpose of report: To provide Members with a briefing on the Shared Audit & Fraud Service with North Yorkshire.

Members are asked to: Note progress made.

**Wards Affected:**

**Report Writer:** Max Thomas

**Deadline for Report:** 08/01/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Max Thomas

max.thomas@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** N/A

**Background Documents:** Committee Report for Audit & Fraud Shared Service

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at QCG (No meeting - Circulation Deadline only) on: 15/01/09

By Political Group Leaders on: 09/01/09

By Strategic Policy Panel (if required) on: 19/01/09

#### Post-Decision

By Strategic Policy Panel (if Required) on: 26/01/09

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:** Budget

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Granting a Loan to an Outside Body – York Credit Union

**Description:** Purpose of report: To inform Members that an outside body – York Credit Union – has requested a loan from City of York Council. Direction is sought on how Members would like to move forward.

Members are asked to note: If they would approve the loan.

**Wards Affected:**

**Report Writer:** Louise Branford-White  
**Deadline for Report:** 11/12/08

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Louise Branford-White

[louise.branford-white@york.gov.uk](mailto:louise.branford-white@york.gov.uk)

**Implications** Financial

**Level of Risk:** 09-15 Constant monitoring required  
**Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Granting a Loan to an Outside Body – York Credit Union

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### **Pre-Decision**

**By Chief Officers at** QCG (No meeting - Circulation Deadline only) **on:** 15/01/09

**By Political Group Leaders on:** 09/01/09

**By Strategic Policy Panel (if required) on:** 19/01/09

Post-Decision

By Strategic Policy Panel (if Required) on: 26/01/09

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Community Stadium - Progress Report

**Description:** Purpose of report: This is an information paper. It will look at the progress made in regards to the Community Stadium Project. The areas it covers include the appointment of a project manager, site identification, procurement of the business case and partnership working.

Members are asked to: Note the progress made in the report to date.

**Wards Affected:**

**Report Writer:** Bill Woolley **Deadline for Report:** 08/01/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Bill Woolley, Director of City Strategy

bill.woolley@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Community Stadium - Progress Report

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 07/01/09

By Political Group Leaders on: 09/01/09

By Strategic Policy Panel (if required) on: 19/01/09

#### Post-Decision

By Strategic Policy Panel (if Required) on: 26/01/09



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Regional Spatial Strategy 2009 Update - Response to Spatial Options Consultation

**Description:** Purpose of report: To inform Members about the update to the Regional Spatial Strategy being progressed by the Regional Assembly. A Spatial Options consultation document has been published which asks questions about how much housing should be delivered across the region and where this growth should be distributed.

Members are asked to: To seek Members endorsement to the officers proposed response to the Spatial Options consultation document.

**Wards Affected:**

**Report Writer:** David Caulfield **Deadline for Report:** 08/01/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** David Caulfield, Head of City Development

david.caulfield@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Regional Spatial Strategy 2009 Update - Response to Spatial Options Consultation

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at CMT on: 07/01/09

By Political Group Leaders on: 09/01/09

By Strategic Policy Panel (if required) on: 19/01/09

Post-Decision

By Strategic Policy Panel (if Required) on: 26/01/09



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Review of Public Transport provisions in the City

**Description:** Purpose of report: This report reviews the provision of bus transport in the City. It looks at the commercial network, the council subsidised services, the concessionary travel scheme, the dial-a-ride service and public transport infrastructure. The report considers a range of options for improvement.

Members are asked to: Give approval to make amendments to the provision of all of the above from April 2009 and throughout the financial year 09/10. The resulting effects will be immediate or gradual throughout the year.

**Wards Affected:**

**Report Writer:** Andrew Bradley      **Deadline for Report:** 08/01/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Andrew Bradley

andrew.bradley@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**

monitoring required

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Review of Public Transport provisions in the City

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at QCG (No meeting -      on: 15/01/09  
Circulation Deadline  
only)

By Political Group Leaders on: 09/01/09

By Strategic Policy Panel (if required) on: 19/01/09

Post-Decision

By Strategic Policy Panel (if Required) on: 26/01/09

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 20/01/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Allocation of Local Choice function - Approval of Local Area Agreement

**Description:** Purpose of report: To consider a proposal to be referred to the Council seeking an amendment to the constitution to enable the decision to sign off the Local Area Agreement signing off to be allocated to the Executive as a local choice function. This will enable a more effective and timely approval process for the approval of a "refreshed" Local Area Agreement which needs to be approved by the end of the March 2009.

Members are asked to: Recommend to Full Council that it allocates to the Executive the functions relating to the approval of the LAA as listed in paragraph 22, Schedule 2 of the Local Authorities (Function and Responsibilities) (England) Regulations 2000 as amended.

**Wards Affected:**

**Report Writer:** Roger Ranson **Deadline for Report:** 08/01/09

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Roger Ranson

roger.ranson@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Allocation of Local Choice function - Approval of Local Area Agreement

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

Pre-Decision

By Chief Officers at QCG (No meeting - on: 15/01/09

Circulation Deadline  
only)

*By Political Group Leaders on:* 09/01/09

*By Strategic Policy Panel (if required) on:* 19/01/09

*Post-Decision*

*By Strategic Policy Panel (if Required) on:* 26/01/09

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Adult Social Services

**Meeting Date:** 27/01/09

**Keyword:** Adult Social Care; Health;  
Legal; Public order, justice  
and rights;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Mental Health Amendment Act 2007 & Deprivation of Liberty  
Safeguards

**Description:** Purpose of report: The Governance and delivery of the Local Authority responsibilities under the Mental Health Act 1983 and the Mental Capacity Act 2005 as amended by the Mental Health Act 2007. The key amendments are to be introduced between 3.11.08 and 31.3.09. The effects may be seen immediately as each amendment is introduced.

Members are asked to: To approve the approval being taken to implement the Act.

**Wards Affected:** All Wards

**Report Writer:** Keith Martin

**Deadline for Report:** 13/01/09

**Lead Member:** Councillor Susan Galloway

**Lead Director:** Director of Housing and Adult Social Services

**Contact Details:** Keith Martin

keith.martin@york.gov.uk

**Implications** Equalities

**Level of Risk:** 04-08 Regular  
monitoring required

**Reason Key:**

**Making Representations:** In writing or by e-mail to Keith Martin.

**Process:** The approach being taken is being consulted on with key partners and stakeholders through existing structures.

**Consultees:** PCT Commissioners, Providers

**Background Documents:** Committee Report for Mental Health Amendment Act 2007 & Deprivation of Liberty Safeguards

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### **Internal Clearance Process**

*Pre-Decision*

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Adult Social Services

**Meeting Date:** 27/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Responsive Repairs Service Review

**Description:** To receive recommendations on the review of the responsive repairs process and agree to recommendations for improvements in service delivery and process

**Wards Affected:**

**Report Writer:** Mark Grandfield **Deadline for Report:** 13/01/09

**Lead Member:** Councillor Susan Sunderland

**Lead Director:** Director of Housing and Adult Social Services

**Contact Details:**

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** In writing or by email to Mark Grandfield by mid October

**Process:** workshops and meetings

**Consultees:** Tenants and staff from HASS/Neighbourhood Services

**Background Documents:** Responsive Repairs Service Review

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 27/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** 2007/8 Annual Parking Report

**Description:** Purpose of report: An overview of the activities of the service during 2007/8 together with key service performance outcomes.

Members are asked to: To note the contents of the report.

**Wards Affected:**

**Report Writer:** David Carter

**Deadline for Report:** 13/01/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** David Carter

david.carter@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for 2007/8 Annual Parking Report

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 27/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Chief Executive's Revenue & Capital Budget Estimates 2009/10

**Description:** Purpose of report: The report will present budget proposals for the Chief Executive's Directorate providing Members opportunity to comment prior to final budget debate at budget council 26th February 2009.

Members are asked to: Note the report and comment.

**Wards Affected:**

**Report Writer:** Patrick Looker **Deadline for Report:** 13/01/09

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Patrick Looker

patrick.looker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Chief Executive's Revenue & Capital Budget Estimates 2009/10

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### **Internal Clearance Process**

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 27/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Economic Development Revenue & Capital Budget Estimates 2009-10

**Description:** Purpose of report: The report will present budget proposals for the Economic Development portfolio providing Members opportunity to comment prior to final budget debate at budget council 26th February 2009.

Members are asked to: Note the report and comment.

**Wards Affected:**

**Report Writer:** Patrick Looker **Deadline for Report:** 13/01/09

**Lead Member:** Councillor Andrew Waller

**Lead Director:** Director of City Strategy

**Contact Details:** Patrick Looker

patrick.looker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Economic Development Revenue & Capital Budget Estimates 2009-10

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### **Internal Clearance Process**

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 27/01/09

**Keyword:** Crime & Disorder

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Public Rights of Way - proposal to restrict public rights over alleyways in the Guildhall and the Dringhouses and Woodthorpe Wards

**Description:** Purpose of report: The report is in response to the receipt of requests made by Councillors to restrict public use over alleyways in order to help reduce crime and anti-social behaviour.

Members are asked to: To consider and number of options to progress the matter.

**Wards Affected:**

**Report Writer:** Emily Machin

**Deadline for Report:** 13/01/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Emily Machin

ddtnwem@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Public Rights of Way - proposal to restrict public rights over alleyways in the Guildhall and the Dringhouses and Woodthorpe Wards

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### Internal Clearance Process

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 27/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City Strategy Revenue & Capital Budget Estimates 2009/10 Fees and Charges

**Description:** Purpose of report: The report will present fees and charges proposals for the City Strategy portfolio in conjunction with the revenue budget proposals providing Members opportunity to comment prior to final budget debate at budget council 26th February 2009.

Members are asked to: Consider and comment on the fees and charges proposals to be considered by the Budget Executive.

**Wards Affected:**

**Report Writer:** Patrick Looker **Deadline for Report:** 13/01/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Patrick Looker

patrick.looker@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for City Strategy Revenue & Capital Budget Estimates 2009/10 Fees and Charges

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 27/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City Strategy Revenue & Capital Budget Estimates 2009-10

**Description:** Purpose of report: The report will present budget proposals for the City Strategy portfolio providing Members opportunity to comment prior to final budget debate at budget council 26 February 2009.

Members are asked to: Consider and comment on the growth and savings proposals as well as the proposed capital programme to be considered by the Budget Executive.

**Wards Affected:**

**Report Writer:** Patrick Looker **Deadline for Report:** 13/01/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Patrick Looker

patrick.looker@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for City Strategy Revenue & Capital Budget Estimates 2009-10

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:





## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 27/01/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** City Strategy Directorate Plan 2009/10 - 2011/12

**Description:** Purpose of report: The Directorate Plan aims to provide some strategic direction, to consolidate and prioritise high level delivery and improvement. The plan will review and disseminate cross-cutting development and improvement.

Members are asked to: Approve the City Strategy Directorate Plan.

**Wards Affected:**

**Report Writer:** Annette Keogh

**Deadline for Report:** 13/01/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Annette Keogh, Business & Project Development Manager

annette.keogh@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for City Strategy Directorate Plan 2009/10 - 2011/12

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 27/01/09

**Keyword:** Transport

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Fishergate Gyratory Multi-modal Study

**Description:** Purpose of report: Report will consider Stage 1 of the study undertaken by Halcrow to examine the feasibility of various options for improving the access and safety for all road users at the Fishergate gyratory. It will identify the transport and accessibility issues at the Fishergate gyratory, identify which modes of transport are currently significantly disadvantaged and report on consultation responses received. It will broadly consider some of the options that could be taken forward for preferred option development.

Members are asked to: Consider the various issues and options set out in the report.

**Wards Affected:** Fishergate Ward

**Report Writer:** Ruth Egan

**Deadline for Report:** 13/01/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Ruth Egan

ruth.egan@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Fishergate Gyratory Multi-modal Study

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### **Internal Clearance Process**

*Pre-Decision*

*By Chief Officers at*

*on:*

*By Political Group Leaders on:*

*By Strategic Policy Panel (if required) on:*

*Post-Decision*

*By Strategic Policy Panel (if Required) on:*

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 03/02/09

**Keyword:** Transport

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Vehicle Maintenance Procurement

**Description:** Purpose of report:

To inform Members of the proposed procurement arrangements for the maintenance and management of the Council's fleet.

Members are asked to: Consider the recommendations in the report.

**Wards Affected:** All Wards

**Report Writer:** Sarah Kirby

**Deadline for Report:** 22/01/09

**Lead Member:** Councillor Ann Reid

**Lead Director:** Director of Neighbourhood Services

**Contact Details:** Sarah Kirby

sarah.kirby@york.gov.uk

**Implications** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Vehicle Maintenance Procurement

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 14/01/09

By Political Group Leaders on: 23/01/09

By Strategic Policy Panel (if required) on: 02/02/09

#### Post-Decision

*By Strategic Policy Panel (if Required) on:* 09/02/09

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 03/02/09

**Keyword:** Service Monitoring

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Comprehensive Performance Assessment

**Description:** Purpose of report: To provide members with a detailed briefing on the latest government performance framework.

Members are asked to: Note the report's recommendations and comment.

**Wards Affected:** All Wards

**Report Writer:** Peter Lowe

**Deadline for Report:** 22/01/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Peter Lowe

peter.lowe@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** N/A

### Process:

**Consultees:** N/A

**Background Documents:** Committee Report for Comprehensive Performance Assessment

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/02/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at \_\_\_\_\_ on: \_\_\_\_\_

By Political Group Leaders on: 23/01/09

By Strategic Policy Panel (if required) on: 02/02/09

#### Post-Decision

By Strategic Policy Panel (if Required) on: 09/02/09

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/02/09

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Bids for Funding from the Council's Venture Fund

**Description:** Purpose of report: To provide Members with the views of the Venture Fund Panel on a number of bids which are requesting funding from the Venture Fund.

Members are asked to: approve (where appropriate) the advance of funds from the Venture Fund.

**Wards Affected:**

**Report Writer:** Ross Brown

**Deadline for Report:** 04/02/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

**Implications** Financial

**Level of Risk:** 09-15 Constant monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a



decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Bids for Funding from the Council's Venture Fund

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 20/02/09

**Internal Clearance Process**

Pre-Decision

By Chief Officers at CMT on: 04/02/09

By Political Group Leaders on: 05/02/09

By Strategic Policy Panel (if required) on: 13/02/09

Post-Decision

By Strategic Policy Panel (if Required) on: 20/02/09

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/02/09

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above;  
Economics and finance;

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Capital Budget 2008/09 to 2010/11

**Description:** Members are asked to: Consider the capital budget proposals from Directorate EMAPS and consider corporate funding of the programme.

**Wards Affected:**

**Report Writer:** Ross Brown

**Deadline for Report:** 04/02/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Ross Brown

ross.brown@york.gov.uk

**Implications** Financial

**Level of Risk:** 09-15 Constant monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the

award of a contract.

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Capital Budget 2008/09 to 2010/11

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 20/02/09

**Internal Clearance Process**

Pre-Decision

By Chief Officers at CMT on: 04/02/09

By Political Group Leaders on: 05/02/09

By Strategic Policy Panel (if required) on: 13/02/09

Post-Decision

By Strategic Policy Panel (if Required) on: 20/02/09

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 16/02/09

**Keyword:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Revenue Budget 2008/09 to 2010/11

**Description:** Purpose of report: To present to Members consolidated budget proposals from Directorate EMAPs

Members are asked to: Consider added corporate issues with a view to setting the Council's budget.

**Wards Affected:**

**Report Writer:** Steve Morton

**Deadline for Report:** 04/02/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Steve Morton

stephen.morton@york.gov.uk

**Implications** Financial

**Level of Risk:** 09-15 Constant monitoring required

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Revenue Budget 2008/09 to 2010/11

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 20/02/09

**Internal Clearance Process**

Pre-Decision

By Chief Officers at CMT on: 04/02/09

By Political Group Leaders on: 05/02/09

By Strategic Policy Panel (if required) on: 13/02/09

Post-Decision

By Strategic Policy Panel (if Required) on: 20/02/09

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 03/03/09

**Keyword:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Risk Management Policy Statement and Strategic Framework'

**Description:** Purpose of report: To set before Members the draft Risk Policy Statement and Strategic Framework.

Members are asked to: Approve the Statement and Strategic Framework.

**Wards Affected:**

**Report Writer:** David Walker **Deadline for Report:** 19/02/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** David Walker

david.walker@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Risk Management Policy Statement and Strategic Framework'

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 09/03/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at CMT on: 18/02/09

By Political Group Leaders on: 20/02/09

By Strategic Policy Panel (if required) on: 02/03/09

#### Post-Decision

By Strategic Policy Panel (if Required) on: 09/03/09

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 12/03/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Capital Programme Monitor 3

**Description:** Purpose of report: to advise the Executive member of the progress on the approved capital programme for 2008/09.

Members are asked to: note the progress made and approve any virements if necessary.

**Wards Affected:** All Wards

**Report Writer:** Mike Barugh

**Deadline for Report:** 26/02/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Mike Barugh

mike.barugh@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** In writing or by email to Mike Barugh

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Capital Programme Monitor 3

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 12/03/09 **Keyword:** Service Monitoring; Budget;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Service Plan and Budget Monitor 3

**Description:** Purpose of report: to advise the Executive Member of progress against the service plan targets and the project financial outturns for 2008/09.

Members are asked to: comment on the contents of the report and approve any variations if necessary.

**Wards Affected:** All Wards

**Report Writer:** Pete Dwyer **Deadline for Report:** 26/02/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Pete Dwyer

Pete.Dwyer@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular **Reason Key:** monitoring required

**Making Representations:** In writing or by email to Peter Dwyer

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Service Plan and Budget Monitor 3

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### **Pre-Decision**

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### **Post-Decision**

By Strategic Policy Panel (if Required) on:





## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 12/03/09 **Keyword:** Education

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Local Authority Governor Appointments

**Description:** Purpose of report: this report presents nominations for school governor appointments.

Members are asked to: approve the appointments as set out in the report.

**Wards Affected:** All Wards

**Report Writer:** Sue Pagliaro **Deadline for Report:** 26/02/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Sue Pagliaro

sue.pagliaro@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** In writing or by email to Sue Pagliaro

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Local Authority Governor Appointments

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 12/03/09 **Keyword:** Education and skills

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** LCCS Services Plans for 2009/10

**Description:** Purpose of report: To seek approval for the service plans for council services that are wholly or partially funded from the children's services budget.

Members are asked to: Approve the Service Plans in order to ensure that managers in LCCS are in a position to implement the strategic priorities for the directorate.

**Wards Affected:** All Wards

**Report Writer:** Margi Charlson **Deadline for Report:** 26/02/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Margi Charlson

margi.charlson@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for LCCS Services Plans for 2009/10

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 06/04/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children & Young People's Services

**Meeting Date:** 12/03/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Update on Machinery of Government changes and progress of 14-19 Reforms

**Description:** Purpose of report: City of York LA has agreed to work in a sub regional cluster with North Yorkshire, East Riding and Hull to commission post 16 education from April 2010 in line with the Machinery of Government changes first announced in July 2007.

By the end of February 2009 the four local authorities must make a Stage 2 Submission to DCSF so that the department can assess the readiness of the cluster to take forward the commissioning role and allow funding for post 16 education funding to be channelled through them.

The paper will explain the stage 2 submission and cluster arrangements, which will include an annual calendar of cluster based activity and information on key decision points. It will also update members on progress through the current "tracking year" of the transition from LSC to LA commissioning and towards the development of expanded 14-19 structures within LCCS. A pattern of regular reports on the progress of the linked 14-19 Curriculum Reforms has been established and the report will cover relevant developments since October 2008.

Members are asked to: Endorse the Stage 2 MOG submission and arrangements for sub regional working, and note the progress on this agenda and the linked 14-19 Curriculum reforms  
**Wards Affected:** All Wards

**Report Writer:** John Thompson

**Deadline for Report:** 26/02/09

**Lead Member:** Councillor Carol Runciman

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** John Thompson

john.thompson@york.gov.uk

**Implications:** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Update on Machinery of Government changes and progress of 14-19 Reforms

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

**Internal Clearance Process**

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for City Strategy

**Meeting Date:** 16/03/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Haxby Rail Station Update IV

**Description:** Purpose of report: The report will update Members on the progress made in negotiations with Network Rail and Tran Pennine Express for introducing a new rail station at Haxby. This will have an impact on residents in Haxby and other potential rail commuters from the surrounding area.

The outcome of the negotiations will determine the timescale for Network Rail's scheme 'sign-off' and the subsequent status in DfT's funding programme of the Council's Exceptional Scheme bid for the scheme.

It is expected that the scheme will be completed by 2011, (subject to its continued support following the refresh of the Regional Funding Allocation programme).

Members are asked to: Decide whether the Council should continue to pursue the introduction of a rail station at Haxby and continue with the York North East Rail Scheme in its current form.

**Wards Affected:**

**Report Writer:** Ian Stokes

**Deadline for Report:** 02/03/09

**Lead Member:** Councillor Steve Galloway

**Lead Director:** Director of City Strategy

**Contact Details:** Ian Stokes, Team Leader

ian.stokes@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Committee Report for Haxby Rail Station Update IV

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

**Internal Clearance Process**

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Corporate Services

**Meeting Date:** 17/03/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Accounts for Write-Off

**Description:** Purpose of report: To present to Members a mid-year submission of accounts for write-off by the Executive Member and details of write-offs made by delegated authority to the Head of Finance.

Members are asked to: Approve the Write-Offs

**Wards Affected:**

**Report Writer:** David Walker

**Deadline for Report:** 03/03/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular monitoring required

**Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Accounts for Write-Off

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Corporate Services

**Meeting Date:** 17/03/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Resources Service Plans, including Revenue & Capital Budget Proposals 2009/10 to 20011/12

**Description:** Purpose of report: to set before Members detail of the Services provided by Resources Directorate in relation to key drivers, critical success factors, current performance, budget proposals and future direction

Members are asked to: Approve Resources Service Plans & Budget Proposals

**Wards Affected:**

**Report Writer:** Pauline Stuchfield **Deadline for Report:** 03/03/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Pauline Stuchfield, Head of Audit & Risk Management

pauline.stuchfield@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Resources Service Plans, including Revenue & Capital Budget Proposals 2009/10 to 20011/12

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

### **Internal Clearance Process**

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Corporate Services

**Meeting Date:** 17/03/09

**Keyword:** Service Monitoring

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Resources Service Plans

**Description:** Purpose of report: To set before Members detail of the services provided by Resources Directorate in relation to key drivers, critical success factors and current performance.

Members are asked to: Note the details in the report.

**Wards Affected:**

**Report Writer:** Pauline Stuchfield **Deadline for Report:** 03/03/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Pauline Stuchfield, Head of Audit & Risk Management

pauline.stuchfield@york.gov.uk

**Implications**

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** n/a

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Resources Service Plans

**Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 23/03/09

### **Internal Clearance Process**

Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

Post-Decision

By Strategic Policy Panel (if Required) on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 24/03/09

**Keyword:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Capital Programme Proposals 2009-2013

**Description:** Purpose of report: To seek member guidance on what schemes should go forward for consideration as part of the Councils Capital Programme 2009-2013

Members are asked to: To give guidance of what schemes should go forward for consideration as part of the Councils Capital Programme 2009-2013

**Wards Affected:** All Wards

**Report Writer:** Dave Meigh

**Deadline for Report:** 06/01/09

**Lead Member:** Councillor Christian Vassie

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Dave Meigh

dave.meigh@york.gov.uk

**Implications** Financial

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** In writing or by email to Dave Meigh

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for Capital Programme Proposals 2009-2013

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 06/04/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 24/03/09 **Keyword:** Service Monitoring; Budget;

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Service Plan and Budget Monitor 3

**Description:** Purpose of report: to advise the Executive Member of progress against the service plan targets and the projected financial outturns for 2008/09

Members are asked to: comment on the contents of the report and approve any virements if necessary

**Wards Affected:** All Wards

**Report Writer:** Pete Dwyer **Deadline for Report:** 06/01/09

**Lead Member:** Councillor Christian Vassie

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Pete Dwyer

Pete.Dwyer@york.gov.uk

**Implications:** Financial

**Level of Risk:** 04-08 Regular **Reason Key:** monitoring required

**Making Representations:** In writing or by email to Pete Dwyer

**Process:** n/a

**Consultees:** n/a

**Background Documents:** Committee Report for Service Plan and Budget Monitor 3

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 26/01/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at \_\_\_\_\_ on: \_\_\_\_\_

By Political Group Leaders on: \_\_\_\_\_

By Strategic Policy Panel (if required) on: \_\_\_\_\_

#### Post-Decision

By Strategic Policy Panel (if Required) on: \_\_\_\_\_





## FORWARD PLAN ITEM

**Meeting:** Executive Member for Leisure, Culture & Social Inclusion

**Meeting Date:** 24/03/09 **Keyword:** Leisure and culture

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** LCCS Service Plans for 2009/10

**Description:** Purpose of report: To seek approval for the Service plans for Council Services that are wholly or partially funded from the children's services budget.

Members are asked to: Approve the Service Plans in order to ensure that managers in LCCS are in a position to implement the strategic priorities for the directorate.

**Wards Affected:** All Wards

**Report Writer:** Margi Charlson **Deadline for Report:** 10/03/09

**Lead Member:** Councillor Christian Vassie

**Lead Director:** Director of Learning, Culture & Children's Services

**Contact Details:** Margi Charlson

margi.charlson@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable **Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:** N/A

**Background Documents:** Committee Report for LCCS Service Plans for 2009/10

### **Call-In**

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 06/04/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on:

By Strategic Policy Panel (if required) on:

#### Post-Decision

By Strategic Policy Panel (if Required) on:



## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 31/03/09

**Keyword:** Service Monitoring

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Third quarter performance and finance monitor 2008/9

**Description:** Purpose of report: To present to members the council's annual corporate performance to date.

Members are asked to: Note the findings of the report and comment.

**Wards Affected:** All Wards

**Report Writer:** Peter Lowe

**Deadline for Report:** 19/03/09

**Lead Member:** Councillor Richard Moore

**Lead Director:** Director of Resources

**Contact Details:** Peter Lowe

peter.lowe@york.gov.uk

### Implications

**Level of Risk:** 01-03 Acceptable

**Reason Key:**

**Making Representations:** N/A

**Process:** N/a

**Consultees:** N/A

**Background Documents:** Committee Report for Third quarter performance and finance monitor 2008/9

### Call-In

If this item is called-in either pre or post decision, it will be considered by Scrutiny Management Committee on: 06/04/09

### **Internal Clearance Process**

#### Pre-Decision

By Chief Officers at

on:

By Political Group Leaders on: 20/03/09

By Strategic Policy Panel (if required) on: 30/03/09

#### Post-Decision

By Strategic Policy Panel (if Required) on: 06/04/09

